



National Barrel Horse Association Australia Inc.

ABN: 18 605 902 019 Incorporation Number: IA36297

enquiries@nbha.com.au

43 Condamine Road, Howard QLD 4659

Thank you for your interest in setting up a new District for National Barrel Horse Association of Australia Inc as a Sub-Committee. A District Director is required to:

- Within 7 days of each event, supply via email, event timesheets, updated points and updated membership register to National Barrel Horse Association of Australia Inc. Point updates will be displayed on www.nbha.com.au. (The District Director will keep individual membership forms for that full year).
- Within 7 days of each event, the District will pay **40%** of each **yearly** membership fee received to National Barrel Horse Association of Australia Inc (to cover insurance, State Show, IBHF Affiliation, audit and govt fees, use of website & online nominations).
- The District should have their own NBHA District bank account to accumulate funds to be used towards equipment to run events, end of year prizes for their District members and to cover any miscellaneous expenses. If you do not yet have a bank account, please contact our Treasurer to organise this for you. If you have an existing NBHA bank account, please provide bank account details and arrange for one of our Management Committee to be put on as a signatory at earliest convenience. Money from membership, event profit, exhibitions, raffles, etc must be detailed after each event and banked, then 40% of yearly membership transferred to NBHA Australia. Personal bank accounts may not be used.
- The District Directors will supply a complete financial record detailing all incoming and outgoing (including invoices or receipts for every transaction) for submission with the Fair Trading Qld Annual Return prior to the AGM of National Barrel Horse Association of Australia Inc.
- The District are to provide their own end of year prizes for their Districts competitors and will run their own events independently. Event timesheets and updated points will be uploaded to the District Facebook page within 7 Days of each event.
- The District will raise money for timers and any other equipment required to run events.

The nominated District Directors (two required) will be responsible for running that District as per the NBHA Directors Handbook, the [NBHA Member Rules](#) and Bylaws of National Barrel Horse Association of Australia Inc. (see <http://nbha.com.au/rules.php>).

If you accept this responsibility, please have both Directors sign this letter and return to enquiries@nbha.com.au.

DISTRICT:			
FIRST NOMINATED DISTRICT DIRECTOR		SECOND NOMINATED DISTRICT DIRECTOR	
NAME:		NAME:	
DATE OF BIRTH:		DATE OF BIRTH:	
ADDRESS:		ADDRESS:	
PHONE NUMBER:		PHONE NUMBER:	
EMAIL:		EMAIL:	
I agree to run our District to the NBHA Directors Handbook and to the National Barrel Horse Association of Australia Inc. rules and by-laws.		I agree to run our District to the NBHA Directors Handbook and to the National Barrel Horse Association of Australia Inc. rules and by-laws.	
Signed:		Signed:	
Date:		Date:	